



(Each occupant must submit a separate application unless the Applicant and Co-Applicant share joint credit)

APPLICATION FOR RESIDENCY

FOR LEASING OFFICE ONLY: DATE, APT. TYPE, APT #, MOVE-IN DATE, MONTHLY RENT, LEASE DATES, SOURCE, MOVE-IN RENT AMT, COMMENTS, LC INITIALS

APPLICANT'S NAME, DATE OF BIRTH, SS#, CO-APPLICANT'S NAME, DATE OF BIRTH, SS#, APPLICANT'S STATE & DRIVER'S LICENSE #, CO-APPLICANT'S STATE & DRIVER'S LICENSE #

OTHER OCCUPANTS: NAME, DATE OF BIRTH, NAME, DATE OF BIRTH

12 months of resident history including dormitory residency required.

RESIDENT HISTORY: PRESENT ADDRESS, DATES FROM/TO, MONTHLY PAYMENT, REASON FOR MOVING, HOME #, PREVIOUS ADDRESS, PREVIOUS APT. NAME OR LANDLORD, ADDRESS, MONTHLY PAYMENT, PHONE #, HOW LONG?

HAVE YOU EVER BEEN CONVICTED OF A FELONY? APPLICANT YES \_\_\_ NO \_\_\_ CO-APPLICANT YES \_\_\_ NO \_\_\_

12 months of employment history including student status is required.

EMPLOYMENT/STUDENT HISTORY: PRESENT/FUTURE EMPLOYER, POSITION, BUSINESS ADDRESS, BUSINESS PHONE #, SUPERVISOR, EMPLOYED SINCE, PREVIOUS EMPLOYER, POSITION, BUSINESS ADDRESS, BUSINESS PHONE #, SUPERVISOR, EMPLOYED FROM/TO, CO-APPLICANT'S EMPLOYER, POSITION, BUSINESS ADDRESS, BUSINESS PHONE #, SUPERVISOR, EMPLOYED FROM/TO

MISCELLANEOUS: DO YOU OWN ANY PETS?, IF SO, HOW MANY?, BREED, WEIGHT, COLOR, PERSONAL EMERGENCY CONTACT, RELATIONSHIP, ADDRESS, HOME PHONE #, BUS. PHONE #, PERSONAL REFERENCE, PHONE #, BUS. PHONE #

\*ANNUAL SALARY (INCLUDING FEES, TIPS, COMMISSIONS, AND BONUSES) \_\_\_\_\_

\*ANNUAL SALARY (CO-APPLICANT) \_\_\_\_\_ + \_\_\_\_\_

\*\*ADDITIONAL ANNUAL INCOME (CHILD SUPPORT, PARENTAL SUPPORT, STOCKS, SAVINGS, INVESTMENTS, ETC) "+ \_\_\_\_\_

SOURCE \_\_\_\_\_ + \_\_\_\_\_

TOTAL ANTICIPATED INCOME".....";....."aaaaaaaaaaaaaaaaaa"

\*IF SELF EMPLOYED, WE MUST BE FURNISHED WITH YOUR MOST RECENT TAX RETURN

**\*\*YOU MUST FURNISH US WITH A NOTARIZED STATEMENT OF THIS INCOME.**

AUTO TAG # & STATE \_\_\_\_\_ YEAR/MAKE/COLOR \_\_\_\_\_

CO-APPLICANT'S TAG # & STATE \_\_\_\_\_ YEAR/MAKE/COLOR \_\_\_\_\_

DO YOU OWN A MOTORCYCLE, BOAT, COMMERCIAL VEHICLE, CAMPER, TRAILER, ETC.? (IF SO, TYPE & TAG #) \_\_\_\_\_

**HOW DID YOU HEAR ABOUT POST?** \_\_\_\_\_

By signing below, I am stating that the information I have provided in this Application is true, correct, and complete. All persons and firms named in this Application may freely give any information concerning me that is requested, and I waive all rights of action that I may have for any consequence resulting from such information. By signing below, I authorize Post Apartment Homes, L.P. and its partners, subsidiaries, and affiliates (collectively referred to as "Post"), to release all information contained in this Application on my behalf and for my benefit.

Notice of Resident Selection Criteria: I acknowledge that Post may obtain a background report in connection with my Application and that such report may include information on my credit and criminal histories. I also acknowledge that my application may be rejected based on information contained in such reports.

By signing below, I further acknowledge that I have had the opportunity to review Post's Resident Selection Criteria which include:

(1) criminal history, (2) previous rental history, (3) current income, (4) credit history, (5) failure to provide accurate or complete information on the application form, and (6) any other legitimate non-discriminatory information that might be relevant to the resident selection process. If I do not meet the selection criteria, or if I provide inaccurate or incomplete information, I further acknowledge that my application may be rejected and, as provided below, my Non-Refundable Application Fee and Guarantor Fee (if any), will not be refunded. In N.Y., residential screening services are provided by Credential Researchers (212) 873-8290. Residential screening for all other applicants provided by Resident Check (800) 491-2580.

I hereby leave the following with Post as a good faith payment in connection with this Application:

<b>Amounts to be completed by Post associate:</b>					
	<b>Required Amount</b>	<b>Amount Paid</b>	<b>Date Paid</b>	<b>Initials</b>	<b>Date</b>
<b>Non-Refundable Application Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Non-Refundable Leasing Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Reservation Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Non-Refundable Pet Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Refundable Pet Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Controlled Access Fee</b>	\$ _____	\$ _____	_____	_____	_____
<b>Other</b>	\$ _____	\$ _____	_____	_____	_____
<b>Total</b>	\$ _____	\$ _____	_____	_____	_____

I understand that Post will never refund my Non-Refundable Application Fee and Guarantor Fee (if any) after I sign this Application.

If Post declines my Application, I understand that Post will return all other fees listed above.

If I cancel this Application within 48 hours of submitting this Application to Post, I understand that Post will return all other fees listed above.

If I cancel this Application after 48 hours of submitting this Application to Post or if I fail to occupy the premises at the agreed upon time for any reason, I understand that Post will keep my Non-Refundable Leasing Fee and my Reservation Fee as liquidated damages. I acknowledge that any injury to Post caused by my cancellation of this Application after 48 hours or my failure to occupy the premises at the agreed upon time is too difficult to accurately estimate. I therefore agree that Post and I intend to provide for damages rather than a penalty in these situations, and that Post's retention of the sums set forth above is a reasonable estimate of Post's probable loss from such a cancellation or refusal to occupy the premises.

If I cancel this Application or fail to occupy the premises at the agreed upon time for any reason, Post will refund my Refundable Pet Fee, Non-Refundable Pet Fee, Non-Refundable Remote Fee, and amounts listed above as "Other".

I acknowledge that the Reservation Fee and Refundable Pet Fee will become my refundable security deposits and that other fees will be applied to my account as listed upon the execution of my lease. I further acknowledge that all non-refundable fees are not part of any security deposit.

Applicant's Signature \_\_\_\_\_ Co-Applicant's Signature \_\_\_\_\_

Applicant's Email Address \_\_\_\_\_ Co-Applicant's Email Address \_\_\_\_\_

Applicant's Cell Phone \_\_\_\_\_ Co-Applicant's Cell Phone \_\_\_\_\_

**THIS APPLICATION IS NOT A LEASE AGREEMENT.**

